Town of Londonderry, Vermont
Selectboard Meeting Agenda

November 2, 2026/6:00 pm

100 Old School Street, South Londonderry, VT 05155

PUBLIC ACCESS: Hybrid meeting as allowed under 1 V.S.A. 312. Remote access is not guaranteed, especially during a storm, a power outage, or technical difficulties. Selectboard meetings are recorded.
Join Zoom Meeting: https://us02web.zoom.us/j/87870498479 Meeting ID: 878 7049 8479;
One tap mobile: +13052241968,,87870498479# US **or** +13092053325,,87870498479# US

1. Call Regular Meeting to Order
2. Additions or Deletions to the Agenda [1 V.S.A. 312(d)(3)(A)]
3. Minutes Approval – Meeting(s) of 10/19/2026
4. Selectboard Pay Orders
5. Announcements/Correspondence
6. Visitors and Concerned Citizens
7. Liquor Commission
8. Roads and Bridges
    a. Updates
    b. Review and Approve Sanderson Trucking Culvert Change Order
9. Town Officials Business
    a. Zoning Administrator
        i. Review and Approve application for 10-acre rule
    b. Recreation Director
        i. Review and Approve Chain Link Fence quote
        ii. Parks Board Representative on MTRDAC
    c. Planning Commission
        i. Request to become a three member board
10. Transfer Station/Solid Waste Management
    a. Updates
11. Old Business
    a. Review and Approve Social Media Policy
12. New Business
    a. Review and Approve Title VI Complaint Form
13. Executive Session: 1 V.S.A. § 313 (a)(1)(F) Confidential attorney-client communications made for the purpose of providing professional legal services to the body. (Easements)
14. Adjourn

Posted and distributed on October 30, 2026

Meeting documents will be available at londonderryvt.gov/sbagendas approximately 24 hours before the meeting.

Livestream: *https://www.youtube.com/user/GNATaccess https://www.facebook.com/GNATtelevision*

Town of Londonderry, Vermont

Selectboard Meeting Agenda

November 2, 2026/6:00 pm

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Town of Londonderry, Vermont
Selectboard Meeting Minutes—Draft
October 19, 2026/6:00pm

Board members present: Tom Cavanagh, James Ameden, Leanne Alexander and Taylor Prouty.
Board members absent: Jim Fleming
Town Officials: Aileen Tulloch, Town Administrator; Patty Eisenhaur, Housing Commission.
Others present: Pamela Spaulding; Ana Stoddard; Angie Perry; Wayne Croler; Adam Smith, Beth Smith, Rachel Febbe; Melissa Brown; Meg Staloff; Nancy Jenson; Heather Stephenson; Amanda Fouda, GNAT-TV.
Online: Jen Greenfield, Chrissy Haskins.

1 Executive session: 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. (Minute Taker Interviews)

Tom Cavanagh called the meeting to order at 6:00 pm

Taylor Prouty ***moved to go into executive session under 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting and invite Angie Perry and the Town Administrator to attend the session, and****. Leanne Alexander seconded. The* ***motion passed*** *unanimously.*

Enter executive session at 6:01 pm
Exited executive session at 6:08 pm

Taylor Prouty ***moved to hire Angie Perry at $25 an hour starting November 2*** *and Leanne Alexander seconded. The* ***motion passed*** *unanimously*

2. Call Regular Meeting to Order

Tom Cavanagh called the regular meeting to order.

3. Additions or Deletions to the Agenda

None**.**

4. Minutes Approval – Meeting(s) of 10/05/2026

Leanne Alexander ***moved to approve the minutes of 9/21/2026*** *and James Ameden seconded. The* ***motion passed*** *unanimously*

5. Selectboard Pay Orders

Leanne Alexander ***moved to approve the pay orders for payroll and accounts payable*** *and James Ameden seconded. The* ***motion passed*** *unanimously.*

6. Announcements/Correspondence

Aileen Tulloch made the following announcements:

- She attended Town Faire and the VTCMA conference two weeks ago
- Wastewater Project is now passed Old School Street, and the mound system
- Meet with Matt Blockler from WRC last week about him helping with the manciupal planning grant.

Correspondence included in the board meeting packet:

- A request for comment on the 2026 Consolidated Annual Performance And Evaluation Report for Vermont's Recovery and Housing Program.
- Email from Deborah Bouffard, attorney for Green Mountain Power, about the status of the new transformer. Informing the board it wont be replaced until 2029 instead of this year.
- Special event requested from Twisted Horn.
- Resignation letters from Jem Greenfield and Chad Stoddard.

7. Visitors and Concerned Citizens

a. SevEds Annual Visit (Laura Sibilia)

Meg Staloff was visitingon behalf of SevEds in Laura's stead. Meg gave an overview of SevEds mission and programs and how they serve Londonderry.

b. Chester Snowmobile Club Landowner Permission

Wayne Croler from the Chester Snowmobile Club was requesting permission to use portions of Lowell Lake Rd and Cromack Ln.

Taylor Prouty ***moved to allow the Chester Snowmobile Club to utilize portions of Lowel Lake Road and Mansfield Lake Road and authorize the Town Administrator to sign on behalf of the Selectboard,*** *and James Ameden seconded. The* ***motion passed*** *unanimously.*

Rachel Febbe asked questions about the Assistant Town Clerk position and what she heard as an urgent need to digitize or preserve the documents in the vault, and asked why the Selectboard was not pursuing outside help to get that done. Aileen Tulloch reminded the Board and the Public that the Town Clerk is an independent elected official and she has sole control over the disposition of the documents in the vault. The Selectboard has no authority over the vault or the Town Clerk. Febbe asked if the Assistant Town Clerk could take minutes instead of the recently hired Minute Taker. Tulloch responded that the Assistant Town Clerk was under the supervision of the Town Clerk only; had the Town voted for an Office Manager, who would have been widely available to all staff, not just the Town Clerk, that position might have been able to take minutes.

7. Liquor Commission
None**.**

8. Roads and Bridges

a. Updates

Two contractors on Spring Hill Road. Please reach out to the contractor who is having issues with local traffic. Apologies for the communication issues regarding traffic flow due to two contractors working on different culverts.

Work is being done on Route 100 with the wastewater project. Current paving is being done on what they dug up.

Melissa Brown mentioned speaking with Josh and she was pleased with how he handled going out and putting out cones after the rain last week and the settling of the culverts.

10. Town Officials Business
a. Housing Commission
i. Updates

Patty Eisenhaur gave an overview of the activities the Housing Commission has been involved in to date.

11. Transfer Station/Solid Waste Management
a. Updates

None

2. Old Business

a. Ratify HSIP grants decision

Aileen Tulloch explained that the HSIP grant was the small roads grant discussed at last meeting in regards to line striping and other things.

Taylor Prouty ***moved to ratify the 10/5/26 decision to accept the HSIP grant and allow the town administer to sign any documents necessary to execute*** *and Leanne Alexander seconded. The* ***motion passed*** *unanimously.*

13. New Business

a. Appoint Title VI Coordinator

Aileen Tulloch explained that Title VI was born from the Civil Rights Act of 1964, and the State has informed municipalities receiving federal funds that they need to have a Title VI Coordinator. This position is needed by October 31st and trainings and things need to be posted on the website. It is important to ensure that people hired by the town are not being discriminated against. More information to come once the training is complete.

Leanne Alexander ***moved to appoint the Town Administrator as the town's Title VI Coordinator*** *and Taylor Prouty seconded. The* ***motion passed*** *unanimously*

b. Review and Approve South Village Change Order 14.

Chrissy Haskins from Dufresne Group explained that this change order was meant to include Phase II of the project. The advantages to using a change order rather than re-bidding the project were, among other things: time and cost savings, avoiding the risk of having two different contractors working in the same areas, and the ability to order equipment needed now in order to drawdown the Federal ARPA money which needs to be spent by November 30. The funds for Phase II aren't available yet but they are guaranteed; Chrissy has been working with the necessary State officials to nail down which funding stream will work best for Phase II. The goal is to have the entire South Village Wastewater project completely funded, and not use the previously voted on bond.

Taylor Prouty ***moved to approve moving The South Village Wastewater Change Order of $865,515.53 and authorize the select board chair to sign on behalf of the board*** *and Leanne Alexander seconded. The* ***motion passed****.*

Executive Session: if needed

15. Adjourn

James Ameden **moved to adjourn** and *Leanne Alexander* seconded. The motion **passed unanimously**

The meeting adjourned at 7:01 pm

Respectfully Submitted,
Amanda Fouda

Approved
LONDONDERRY SELECTBOARD

_____

Chair, Tom Cavanagh

INVOICE

Sanderson Trucking and Excavation LLC
672 Cummings Rd
Chester, VT 05143-8415

sandersontruckinganex@gmail.com
+1 (802) 289-5266

Bill to
Aileen Tulloch
Town Of Londonderry

Ship to
Aileen Tulloch
Town Of Londonderry

Invoice details
Invoice no.: 1456
Terms: Net 30
Invoice date: 10/21/2026
Due date: 11/20/2026

#	Product or service	Description	Qty	Rate	Amount
1.	**Culvert**	Additional Culvert replacement by the entrance to Chaves road on little pond road	1	$6,000.00	$6,000.00
2.	**Culvert**	little pond road culvert replacement	1	$59,000.00	$59,000.00
3.	**Culvert**	Spring Hill road Culvert replacements	1	$68,500.00	$68,500.00

Total **$133,500.00**

Ways to pay

BANK

View and pay

10-Acre Municipality Checklist

Act 250

Purpose

This document provides information to municipal officials when preparing requests to the Land Use Review Board ("Board") to modify its List of 1-Acre and 10-Acre Municipalities. In the event of a conflict between the information on this checklist and any statute or rule, the statute or rule shall control.

1. Municipal Plan Requirements

☑ The municipality has a duly adopted municipal plan. 24 V.S.A. §§ 4410 and 4441(a).

2. Zoning Bylaw Requirements

Consistency with the municipal plan. 24 V.S.A. § 4411.

☑ The bylaws are consistent with the municipal plan.

☑ If the bylaws are an amendment to the municipality's existing bylaws, the planning commission has prepared and approved the written report required by 24 V.S.A. § 4441.

☑ The bylaws apply to all land except for exemptions governed by specific standards. 24 V.S.A. § 4411(b).

Affordable housing and housing for protected classes. 24 V.S.A. § 4412(1)(A).

☑ The bylaws don't contain any provisions that exclude housing that meets the needs of the population as determined in the housing element of its municipal plan as required under 24 V.S.A. §4382(a)(10) or discriminate in the permitting of housing as specified in 9 V.S.A. § 4503.

Mobile homes, modular housing, and prefabricated housing. 24 V.S.A. § 4412(1)(B).

☑ The bylaws under review don't contain any provisions that exclude mobile homes, modular housing, or prefabricated housing from the municipality, except upon the same terms and conditions as conventional housing is excluded.

Mobile home parks. 24 V.S.A. § 4412(1)(C).

☑ The bylaws under review don't contain any provisions that exclude mobile home parks from the municipality.

Multiunit and multifamily dwellings. 24 V.S.A. § 4412(1)(D).

☑ The bylaws under review don't contain any provisions that exclude multiunit or

multifamily dwellings from the municipality.

Accessory dwelling units. 24 V.S.A. § 4412(1)(E).

☑ The bylaws don't exclude as a permitted use one accessory dwelling unit that is located within or appurtenant to a single-family dwelling on an owner-occupied lot.

Single-family residential use group homes for persons with disabilities or recovery residences for 8 persons or less. 24 V.S.A. § 4412(1)(G).

☑ The bylaws consider a residential care home or group home to be operated under State licensing or registration, serving not more than eight persons who have a disability as defined in 9 V.S.A. § 4501, or a recovery residence serving not more than eight persons, a permitted single-family residential use of property.

Existing small lots. 24 V.S.A. § 4412(2).

☑ The bylaws allow any lot that is legally subdivided, is in individual and separate and nonaffiliated ownership from surrounding properties, and is in existence on the date of enactment of any bylaw, including an interim bylaw, to be developed for the purposes permitted in the district in which it is located, even though the small lot no longer conforms to minimum lot size requirements of the new bylaw or interim bylaw.

Home occupations. 24 V.S.A. § 4412(4).

☑ The bylaws do not infringe upon the right of any resident to use a minor portion of a dwelling unit for an occupation that is customary in residential areas and that does not have an undue adverse effect upon the character of the residential area in which the dwelling is located.

Single-family residential use in-home childcare facilities with less than 6 children. 24 V.S.A. § 4412(5).

☑ The bylaws consider a family childcare home serving six or fewer children to constitute a permitted single-family residential use of property. A family childcare home serving no more than six full-time children and four part-time children, as defined in 33 V.S.A. § 3511(7), is considered to constitute a permitted use of property but may require site plan approval based on local zoning requirements.

If wind turbines less than 20 feet in diameter or rooftop solar less than 10 feet high on a sloped roof are regulated, specific standards for regulation are included in the bylaws. 24 V.S.A. § 4412(6).

☑ The bylaws do not regulate the height of wind turbines with blades less than 20 feet in diameter, or rooftop solar collectors less than 10 feet high on sloped roofs, mounted on complying structures; or alternatively, the bylaws provide specific standards for regulation.

Nonconformities. 24 V.S.A. § 4412(7).

☑ The bylaws address nonconforming uses, nonconforming structures, and nonconforming lots. 24 V.S.A. § 4412(7).

Communications antennae and facilities. 24 V.S.A. § 4412(8).

☑ The bylaws don't regulate telecommunications antennae with faces less than 15 square feet in area that do not extend more than 12 feet above the roofline, or antennae less than 20 feet in height if used for commercial, industrial, institutional, nonprofit, or public purposes and located within the boundaries of a downhill ski area.

Telecommunications towers. 24 V.S.A. §§ 4412(8) and 4414(12).

☑ The bylaws don't impermissibly regulate telecommunications towers that the Public Utility Commission has asserted jurisdiction over.

Power generating and transmission facilities. 24 V.S.A. § 4413(b).

☑ The bylaws don't regulate power generating and transmission facilities that the Public Utility Commission has jurisdiction over.

Floodplain or related flood hazard area or river corridor vegetation planting projects 24 V.S.A. § 4412(10).

☑ The bylaws don't require a permit for a floodplain or related flood hazard area or river corridor vegetation planting project considered to have a permit by operation of 24 V.S.A. § 4424(c).

Accessory on-farm businesses. 24 V.S.A. § 4412(11).

☑ The bylaws don't prohibit accessory on-farm businesses

Government buildings, schools, churches, hospitals, solid waste facilities, and hazardous waste facilities. 24 V.S.A. § 4413(a).

☑ The bylaws don't impermissibly regulate government buildings, schools, churches, hospitals, solid waste facilities, or hazardous waste facilities.

Required agricultural practices, accepted silvicultural practices, forestry operations, and farm structures. 24 V.S.A. § 4413(d).

☑ The bylaws don't impermissibly regulate required agricultural practices, accepted silvicultural practices, forestry operations, or farm structures.

Hunting, fishing, trapping, or traps and firearms. 24 V.S.A. § 4413(e).

☑ The bylaws don't impermissibly regulate hunting, fishing, trapping, or traps and firearms.

Solar panels, clotheslines, and other energy saving resources. 24 V.S.A. § 4413(g).

☑ The bylaws don't regulate solar panels on flat roofs or prohibit solar panels on other roofs, or prohibit clotheslines or other energy saving resources.

Structures with a footprint of less than 300 square feet that are less than 10 feet high. 24 V.S.A. § 4413(h).

☑ The bylaws don't impermissibly regulate structures that have a footprint of less than 300 square feet that are less than 10 feet high.

Electrical distribution or communications cables or wires on existing poles or replacement poles less than 10 feet in height. 24 V.S.A. § 4413(h).

☑ The bylaws don't impermissibly regulate electrical distribution or communications cables or wires on existing poles or replacement poles less than 10 feet in height.

Airport hazard area. 24 V.S.A. § 4414(1)(C).

NA

☐ If there is an airport hazard area, the bylaws comply with VTrans airport zoning guidelines.

Design review district. 24 V.S.A. § 4414(1)(E).

NA

☐ If the municipality has a design review district, the bylaws comply with the process for establishing a design review district.

NA

☐ If the municipality has a design review district, the planning commission prepared the report required by 24 V.S.A. § 4414(1)(E).

Historic districts and landmarks. 24 V.S.A. § 4414(1)(F).

NA

☐ If the municipality has a historic district, the historic district complies with 24 V.S.A. § 4414(1)(F).

Conditional uses. 24 V.S.A. § 4414(3).

☑ If the municipality has conditional uses, the bylaws comply with 24 V.S.A. § 4414(3).

Inclusionary zoning. 24 V.S.A. § 4414(7).

☑ If the bylaws provide for affordable housing, they include incentives that contribute to the economic feasibility of providing affordable housing and ensure that affordable housing will continue to be available once built.

Planned unit developments. 24 V.S.A. § 4417(c).

☑ If there are planned unit development regulations, they include a statement of purpose, describe the development review process including any conditional use and subdivision review, contain application specifications, contain standards of review, include standards for required public improvements, address phased development, and address the

sequencing of other permitting processes.

Administrative review. 24 V.S.A. § 4464(c).

☑ If the bylaws allow administrative review, they include standards for what is reviewed administratively.

Flood hazard area and river corridors. 24 V.S.A. § 4424(a)(2)(D).

☑ The Flood hazard area and river corridor bylaws require that the application be served on ANR and that 30 days elapse before a permit is issued.

Preparation and adoption of bylaws and related regulatory tools. 24 V.S.A. §§ 4441-42 and 4444. and 24 V.S.A. §§ 4447 and 4474.

☑ The municipality followed the procedures in 24 V.S.A. §§ 4441-42 and 4444 in preparation of its bylaws, and can provide a clerk's certificate as presumptive evidence that these procedures were followed. 24 V.S.A. §§ 4447 and 4474.

3. Municipal Subdivision Bylaw Requirements:

☑ The bylaws require that lots either have frontage on, or access to, public roads, class 4 town highways, or public waters, or have a permanent easement or right of way at least 20 feet wide providing access to such a road or waters. 24 V.S.A. § 4412(3).

☑ The bylaws contain procedures and requirements for the design, submission, and processing of plats, any drawing and plans, and any other documentation required for review of subdivisions . 24 V.S.A. § 4418(1)(A).

☑ The bylaws contain standards for the design and layout of streets, sidewalks, curbs, gutters, streetlights, fire hydrants, landscaping, water, sewage and stormwater management facilities, and utilities. 24 V.S.A. § 4418(1)(B).

☑ The bylaws contain standards for the configuration of parcel boundaries and the location of associated improvements necessary to implement the municipal plan and achieve the desired settlement pattern for the neighborhood, area, or district in which the subdivision is located. 24 V.S.A. § 4418(1)(C).

☑ The bylaws contain standards for the protection of natural resources, cultural features, and open space. 24 V.S.A. § 4418(1)(D).

4. Municipal Zoning and Subdivision Bylaw Requirements

Transfer of development rights. 24 V.S.A. § 4423.

☐ If the bylaws allow the transfer of development rights, the bylaws comply with the special requirements of 24 V.S.A. § 4423.

N/A

SPRINGFIELD FENCE
Company, Inc.

HAWKS MOUNTAIN IRONWORKS
50 Route 106 • P.O. Box 10, N. Springfield, Vermont 05150-0010 • (802) 886-2221

Quotation

Customer:
TOWN OF LONDONDERRY PARKS & REC DEPT
100 OLD SCHOOL ST
SO LONDONDERRY, VT 05155
Attn:**LIAM ELIO**

Quotation Number:	**21599**
Quotation Date:	**10-06-2026**
Phone #	**802-824-6996**
Fax#	**recdirecter@london**
EMail	**derryvt.gov**

We are pleased to offer our quotation for fencing based on the following conditions:

Materials:

Terminal Post(s):	CUT PIPE SS-15 2-1/2 in GALV 7 FT
Line Post:	CUT PIPE SS-15 2 in GALV 6 FT
Top Rail:	PIPE 1-5/8 in SS-15 GALV 21'
Chain Link:	FABRIC 2 in 9 GA GALV KK 4 FT
	All posts will be set in Concrete Footings

Site Information:

Overall Height	**4**	**Ft.**
Fence Length	**255.0**	**Ft.**
Gate Length	**0.0**	**Ft.**
Overall Length	**255.0**	**Ft.**
Post Spacing	**10**	**Ft.**

Components:

Top Rail:	included

All fencing quoted will meet or exceed the specified standards.

Estimated Project Start:

Springfield Fence Sales Agent
Steve Groshens

Installed Amount	**$8,785.00**
State Tax	
Installed Total	**$8,785.00**

Terms:

This quotation is firm for 15 days.

Outlook

SB Agenda 11/2

From Recreation Director <recdirector@londonderryvt.gov>
Date Tue 10/27/2026 11:30 AM
To Aileen Tulloch <townadmin@londonderryvt.gov>

Hoping to get two things on the agenda if possible, please.

Parks - Chain-link Fence - Springfield Fence gave a quote ($8,785) for 255' of 4' fence to continue along the cliffside pathway next to the softball field. They are still able to complete this work before winter which would be necessary since the softball season starts the day the snow allows. Happy to give more details and plan to be there on Monday.

Parks Representative on MTRDAC - The Parks Board has voted to change their representative to the Mountain Towns Recreation Director Advisory Committee from Steve Bergleitner to Chrissy Blaylock.

Thanks Aileen.

Liam Elio
Mountain Towns Recreation Director
802.824.3356 ext: 8
www.mountaintownsrecreation.org

Please note that this email message, along with any response or reply, is considered a public record, and thus, subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

October 29, 2026

To: Members of the Select Board:

The Planning Commission is requesting that we become a three member commission. If this is unacceptable then we are respectfully requesting that we be part of the interview and decision making process.

Thank you for your kind consideration.

Respectfully submitted,

The Planning Commission

VERMONT
AGENCY OF NATURAL RESOURCES

State of Vermont, Department of Environmental Conservation
Waste Management & Prevention Division
1 National Life Drive – Davis 1
Montpelier, VT 05620-3704

October 26, 2026

The Londonderry Solid Waste Group
John Hurd
100 Old School Street
Windham, VT 05155

RE: The Londonderry Group Annual SWIP Report - Year 5

Dear John,

Thank you for your submission of The Londonderry Group's Solid Waste Implementation Plan (SWIP) Year 5 Annual Report that was due July 1, 2026, on performance standards completed during calendar year 2025. The Re-TRAC report has fulfilled all SWIP reporting requirements.

We appreciate The Londonderry Group comprehensive reporting and the efforts of all district staff to reduce waste and manage materials safely and sustainably.

If you have any questions regarding the SWIP report, please contact me at 802-522-0302 or shannon.choquette@vermont.gov

Sincerely,

Shannon Choquette
Solid Waste Program
Waste Management and Prevention Division

SOCIAL MEDIA POLICY
Town of Londonderry, Vermont
Adopted xxx , 2026

DRAFT

I. Title and Authority

A. This policy shall be known as the Town of Londonderry (herein referred to as the Town) Social Media Policy (hereafter "Policy"). It has been adopted by the Town Select Board pursuant to 24 V.S.A. §§ 1121, 1122, and 872.

B. The Selectboard reserves the right to amend any of the provisions of this Policy for any reason and at any time, with or without notice.

C. This policy is administered by the Town Administrator or his/her authorized representative or designee.

II. Purpose.

A. The purpose of this Policy is to provide standards and procedures for the appropriate use of Town social media platforms. This Policy gives direction to Town employees, elected officials, volunteers, appointees, public bodies and other authorized users of the Towns' electronic/ computer resources to access and engage in social media platforms for Town purposes. This Policy also creates guidelines for any public user who accesses or comments on the Town social media platforms.

B. While this Policy generally applies to the most popular platforms, such as Facebook, YouTube, Instagram, Snapchat, and Twitter, it is acknowledged that social media is an evolving communications tool and that new platforms may become available over time. The Town may utilize social media plat forms to communicate information related to the business of the Town directly to the public as well as to provide members of the public the opportunity to comment on or participate in discussions concerning Town business, including but not limited to operations and services provided by the Town. The Town encourages the use of social media to further the goals of our missions of its departments and public bodies, and to contribute to the overall vibrancy of its community and degree of participation by its citizenry, where appropriate. The Town has an overriding interest and expectation in deciding what is published on behalf of the Town through social media and in establishing guidelines for the use of municipal social media by Town officials and the public.

III. Definitions.

The following definitions shall apply to this Policy:

A. **Comment** means a statement, post, image, remark, or response submitted by a Town official or member of the public to the Town's social media platform(s), including hyperlinks (links) and any medium of content.

B. **Designated Agent** means an individual designated by the Selectboard to receive and respond to notifications of claimed copyright infringement. Once named, the municipality must file a "designation of agent" form with the United States Copyright Office.

C. **Municipal Electronic Equipment** means all municipal electronic equipment

including computers, cell phones, smart phones, or other devices, any associated hardware or software, and any other municipal equipment that may be utilized to send or receive electronic communications.

D. **Town Official** means employees of the Town, elected or appointed officials, and volunteers.

E. **Town Social Media** or **Town Social Media Platform** means the official social media platform(s) of the Town or that the Town uses to communicate to the public:

   a. Town of Londonderry Facebook page
   b. Londonderry Planning Commission Facebook page
   c. Londonderry Vermont Conservation Commission Facebook page
   d. Village Wastewater Facebook page
   e. Mountain Towns Park & Recreation Facebook page
   f. Mountain Towns Park & Recreation Website
   g. Front Porch Forum
   h. Town website:londonderryvt.gov

F. **Town Social Media Moderator** means an individual designated by the Selectboard to monitor, manage, and oversee Town social media comments and content.

G. **Town Website or Official Town Website** means the official website/domain of the Town: www.londonderryvt.gov

H. **Social Media Platform or Social Media** means the various forms of information-sharing technology to create online content and dialogue around a specific issue or area of interest. Examples of social media applications include but are not limited to Facebook, Google, YouTube, Instagram, Snapchat, Flickr, Twitter, LinkedIn, Front Porch Forum and news media comment-sharing/blogging.

I. **User** means a member of the general public who accesses, comments, or posts content to Town social media platforms.

IV. Conduct of Town Officials/Guidelines

A. Those designated and authorized to utilize Town social media platforms do so with the understanding that they are representing the Town via social media outlets and must conduct themselves at all times as representatives of the Town. Officials' use of Town social media platforms shall comply with this Policy, the Town's personnel and any other relevant policies, charter provisions, rules, and regulations. This includes any usage of Town social media platforms from outside of the workplace.

B. When a Town official responds to a comment in his/her capacity as a Town official, the official's name and title should be made available.

C. Information posted to Town social media platforms is public information, and all comments and posts by municipal officials are subject to Vermont's Public Records Law, Open Meetings Law, and all other applicable laws, rules, policies, Town charter provisions and regulations. Town officials should have no expectation of privacy regarding the information

posted on social media platforms nor in anything created, sent or received on Town electronic equipment. The Town may monitor any and all transactions, communications and transmissions to ensure compliance with this Policy and to evaluate the use of its equipment.

D. When conducting Town business, Town officials are expressly prohibited from disclosing any information via comments or posts to Town social media platforms that may be confidential.

E. Town officials are discouraged from using personal accounts to comment on or post Town information to Town social media platforms or to post information regarding official Town business, or posting personal opinions about the Town, other officials, or employees on any social media platforms while serving their terms as Town Officials, unless authorized by the Selectboard to do so.

F. It is the responsibility of authorized Town officials to ensure that information communicated by means of social media is accurate and up to date.

G. No personal telephone numbers, email addresses, personal addresses or any other personal information will be put on social media.

H. No public records shall be disseminated via social media.

I. No third-party vendors or sale of materials.

J. Updates will be posted in a timely manner.

K. The Town Social Media Moderator will monitor the content posted by Town officials and the public on each of the Town's social media platforms to ensure it complies with this Policy for appropriate use, messaging and branding, consistent with the goals of the Town.

L. All Town officials must be provided with a copy of this Policy and sign the Acknowledgement of Official Use by Town Officials (see Addendum A) prior to being appointed or upon being elected.

V. Designation of Social Media Platforms

For each of the Town's social media platforms, the Selectboard has identified and designated the type of speech forum, and its purpose and rules, as follows:

A. Government Speech Forums.

The following social media platforms are hereby designated as Government Speech Forums:

1. Town Website
2. Town Email
3. Wastewater FB
4. Planning Commission FB
5. Londonderry Conservation Commission FB
6. Mountain Towns Park & Rec FB
7. Mountain Towns Recreation Website

These platforms do not allow for any public comments whatsoever. They are reserved for the Town government to engage in its own expressive conduct to promote its own message.

B. Limited Public Forums.

The following social media platforms are hereby designated as Limited Public Forums: https://www.facebook.com/groups/londonderryvtforum

This site is not moderated or maintained by the Town, but can be utilized to promote Town information. Posts which are shared to this forum shall abide by the rules of the forum.

VI. User Comments: Rules and Guidelines

A. This Section applies to users who access or comment on the Town social media platforms. The rules and guidelines in this Section apply to all Town social media platforms or community forums.

B. Any Town sponsored Social Media pages will disable the ability for the public to comment. When a Town Officials shall limit their posts to Town Social Media platforms, but may then share them to other relevant platforms.

C. Comments on Social Media by Town officials containing, constituting, or linking to any of the following inappropriate forms of content shall not be permitted on any type of social media platform and are prohibited while the official is in service to the Town:

1. Profane, obscene, or sexual language;
2. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, or sexual orientation;
3. Solicitations of commerce, including but not limited to advertising of any business or product for sale;
4. Disruptively repetitive content;
5. Conduct or encouragement of illegal activity;
6. Information that may tend to compromise the safety or security of the public or public systems; Malicious or harmful software or malware;
7. Defamatory or personal attacks;
8. Threats of violence or to public safety; Confidential, private, or exempt information or records as defined by State law
9. Conduct that violates any federal, state, or local law;
10. Copyrighted materials in violation of State of federal law; or Comments that are clearly unrelated to the subject matter of any post made on the platform by or on behalf of the insert Town.

D. Users may contact the Town Social Media Moderator at any time to identify comments or

other conduct on the Town social media platforms in violation of this Policy. Users should avoid and ignore responding to a comment in violation of this Policy, or if responding, do so in conformance with this Policy.

E. All comments posted to any Town social media platform are bound by that platform's applicable statement of rights and responsibilities or terms of service. The Town reserves the right to report any violation of that platform or site's statement of rights and responsibilities or terms of service to the platform or site's provider with the intent of the provider taking appropriate and reasonable responsive action.

VII. Account Management

A. Town officials may only establish or use Town social media platforms on behalf of the Town after approval by the Selectboard or the Town Administrator as authorized representative. The Selectboard or Town Administrator as authorized representative or designee will review all requests by Town officials to contribute to Town social media platforms and has the sole authority to authorize their use and establish and/or terminate Town social media accounts. In this role, the Selectboard or Town Administrator as authorized representative will evaluate all requests for usage, verify staff authorized to use Town social media tools, and confirm completion of online training for social media if deemed necessary. The Selectboard or Town Administrator as authorized representative will also be responsible for maintaining a list of all social media platforms in use, the names of all administrators of these accounts, as well as the associated usernames and active passwords.

B. Usernames for social media platforms should be an email address owned by the Town of Londonderry if possible, otherwise a username which is easily transferrable to another shall be utilized to prevent loss of control during turnover.

VIII. Town Social Media Moderator

A. The Selectboard or Town Administrator as authorized representative shall designate a Town Social Media Moderator to monitor, manage, and oversee all comments and, content on each social media platform to ensure adherence to this Policy, including appropriate use, messaging, and branding that is consistent with the interests, goals, and objectives of the Town.

B. If a comment or other content is edited or removed by the Town Social Media Moderator, the comment or content must be retained in accordance with the relevant records retention schedule. The edit or removal shall be accompanied by a description of the reason such comment or content was deemed not suitable for posting along with the time, date, and identity of the poster when available.

C. The Town Social Media Moderator or his/her authorized representative or designee retains the sole authority to remove information from municipal social media outlets.

D. Designated department heads and/or other authorized Town officials will be responsible for the content and upkeep of any Town social media platforms they may create.

E. Wherever possible, content posted by the Town to the Town's social media platforms will also be available on the Town's official website. Town social media platforms should complement rather than replace the Town's existing website resources. Content posted on the

Town's social media platforms should contain links directing users to the Town's official website for additional information, forms, documents, or online services necessary to conduct business with the Town.

F. All Town social media platforms shall clearly indicate that they are maintained by the Town and shall prominently display necessary contact information. All Town social media platforms shall include the prominent placement of the official Town seal, if available, along with the following notification:

This is the official platform for the Town of Londonderry, Vermont. If you are looking for more information about the Town of Londonderry, Vermont please visit the Town's official website: www.londonderryvt.gov . The purpose of this platform is to provide general public information only. Should you require a response from the Town or wish to request Town services, you must go to www.londonderryvt.gov , if appropriate, or contact the Town at townadmin@londonderryvt.gov – 802-824-3356.

IX. Copyright Infringement Notification

A. The Town complies with the provisions of the Digital Millennium Copyright Act of 1998 (DMCA). Federal law (U.S. Copyright Act, Title 17 of the US Code, and, more recently, the Digital Millennium Copyright Act, 105 PL 304) makes it illegal to download, upload, or distribute in any fashion copyrighted material in any form without permission or a license to do so from the copyright holder.

B. The Town respects the intellectual property of others and requests users of the Town social media platforms to do the same. In accordance with the DMCA and other applicable law, the Town may remove comments or posts to the Town social media platforms that are copyrighted, and to deny access to the Town social media platforms users who are deemed to be copyright infringers pursuant to this Policy.

C. The following notification shall be made accessible on all municipal social media platforms and on the Town's official website:

If you believe that any material on the Town's official website or Town social media platforms infringes on any copyright which you own or control, or that any link on Town social media platforms directs users to another website that contains material that infringes on any copyright that you own or control, you may file a notification of such infringement with the Town's Designated Agent as set forth below. Notifications of claimed copyright infringement must be sent to the Town of Londonderry, Vermont's Designated Agent, for notice of claims of copyright infringement. The Town of Londonderry Vermont's Designated Agent may be reached as follows:

Designated Agent:	*Town Administrator*
Address:	*100 Old School Street, South Londonderry, VT 05155*
Telephone:	*802-824-3356*
Email Address:	*townadmin@londonderryvt.gov*

X. Public Records Law – Compliance

A. Town social media platforms and their related content are subject to Vermont's Access to

Public Records Law. Records that are produced or acquired in the course of Town business, including material posted to Town social media platforms, may be a public record and therefore, there should be no expectation of privacy in regard to the information posted on Town social media platforms. Public records, regardless of format, are available for inspection and copying during customary business hours unless there is a specific statute exempting the record from public disclosure. Those records exempt from public inspection and copying are set out at 1 V.S.A. § 317(c).

B. The official Town website and Town social media platforms shall clearly indicate that any content or comments posted or submitted for posting in whatever format are subject to public disclosure. Content related to Town business shall be maintained in an accessible format so that it can be produced in response to a public records request. Users shall be notified that public disclosure requests must be directed to the proper custodian of public records. The name, title, and contact information for the proper custodian of public records shall be posted on each Town social media platform.

XI. Public Records Law - Retention

Relevant records retention schedules apply to content on the official Town website as well as to Town social media platforms. Content posted or submitted for posting shall be retained pursuant to Vermont's Public Records Law in its standard format and in accordance with applicable disposition orders and retention schedules as established by the Vermont State Archivist.

XII. Open Meeting Law - Compliance:

A. All posts by members of the Towns's public bodies that relate to Town business are subject to Vermont's Open Meetings Law. Members (elected or appointed) of any Town public body should refrain from using Town social media platforms to discuss the business of the public body or take action by the public body in violation of Vermont's Open Meeting Law.

B. Furthermore, members of public bodies should refrain from commenting on or responding to inquiries related to quasi-judicial matters within the subject matter jurisdiction of their respective public bodies.

C. Members of Town public bodies may utilize Town social media for gathering public input and fostering of public discussion related to the role with which the public body has been charged by statute or the Selectboard, provided that the use is authorized in accordance with and conforms to this Policy.

D. Information posted by the Town on its social media platforms will supplement and not replace required notices and standard methods of providing warnings, postings, and notifications required to be made with regard to public meetings and hearings under Vermont law.

XIII. Enforcement against Town Officials

Employees found in violation of this Policy may be subject to disciplinary action, up to and including termination of employment in compliance with the Town's personnel Policy,

employment contract, or collective bargaining agreement as appropriate[1]. Appointees and volunteers found in violation of this Policy may be subject to removal from their respected public posts. Elected officials found in violation of this Policy may be subject to private or public admonishment and/or may be asked to resign their office[2].

The foregoing Policy is hereby adopted by the Selectboard of the Town of Londonderry, Vermont, this XXth day of September, 2026 and is effective as of this date until amended or repealed.

Town of Londonderry, Selectboard

Thomas Cavanagh, Chair	James Ameden, Jr., Vice-Chair
Leanne Alexander	James Fleming
Taylor Prouty	

[1] Certain appointed public officers such as a Zoning Administrator and members of the Development Review Board may only be removed for cause and after being afforded with procedural due process protections including notice and a reasonable opportunity to be heard.

[2] Unless there is a local ordinance or charter provision that states otherwise, such a request shall not be considered an order for the elected official to resign.

Outlook

Green Mountain Power - Londonderry Project Closeout and Underground As-builts

From Jones, Tim <Tim.Jones@greenmountainpower.com>
Date Fri 10/23/2026 3:40 PM
To Aileen Tulloch <townadmin@londonderryvt.gov>; Tom Cavanagh <T.CAVANAGH@londonderryvt.gov>; Road Foreman <ROADFOREMAN@londonderryvt.gov>
Cc Jones, Tim <Tim.Jones@greenmountainpower.com>

Good afternoon Aileen, Tom, and Josh,

We are pleased to report that our GMP power line rebuilds are completed in your town. This email includes a dedicated link to all underground as-built maps we constructed on town roads.

Please extend our immense gratitude to the Selectboard, Highway Superintendent, and of course the many residents we have engaged with over the past three years. Your partnership was key to the success of our resiliency work to build and deliver projects that will keep your communities and residents safe and connected during extreme weather and other events.

Through our resiliency work we storm hardened 200 miles of power lines both above and underground across 19 towns, helping to decrease outages and increase safety for over 23,000 customers. In Londonderry we did over 16 miles.

Here is your as-built file link with the following projects included:
https://greenmountainpower.sharepoint.com/:f:/s/ZOI/IgB25i8rUKJBQoXdGgrwl5sDAdeOWj0Jnb8AW8uyrUkfwrg?e=3J7bwo

Project 174715 VT Route 100

Project 174778 Under the Mountain Road

As part of our project close out, we met with the Town Highway Department to identify and complete all required restoration. We will be meeting again with them to hand deliver the maps referred to above. GMP is also planning to host all the road superintendents from the project region for an orientation on managing underground utilities and emergency response tactics.

Please let me know that you are able to download the maps.

Thanks again for your valued partnership and as always please reach out at any time!

Tim

Tim Jones
Program Manager - Infrastructure
Green Mountain Power
Cell: 802-353-0243
tim.jones@greenmountainpower.com

GREEN MOUNTAIN POWER
Generating Possibilities Together

ANR PILOT FY2027

Property	Acres	FMV	Sum of FY27 PILOT
Londonderry	**433.80**	**$1,283,400**	**$7,799.74**
Gale Meadow	7.70	$17,800	$108.18
Jamaica SP - Under The Mountain Rd (North) Tract	78.00	$106,300	$646.03
Lowell Lake State Park	348.10	$1,159,300	$7,045.53